

**Village of Chipman
Regular Council Meeting
February 1, 2021**

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Lindsey Fraser, Councillor Shaun Ward, Councillor Dan Frenette.

Media: Kelly Bishop, Grand Lake Mirror.

Call to Order

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Agenda

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to approve the agenda. **Motion carried.**

Adoption of Minutes

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to adopt the minutes of the January 4, 2021 Closed Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes of the January 4, 2021 Regular Council Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the January 18, 2021 Special Council Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the January 8, 2021 meeting notes with DTI. **Motion carried.**

Conflict of Interest

N/A

RCMP Report

- 2 cases of an individual in mental distress.
- 1 sudden death, not criminally suspected.

Correspondence

0 Building Permits and 0 Development Permits issued in January 2021.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to donate \$65.00 from the Bingo Account to the Canadian Council of the Blind. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to donate \$50.00 from the Bingo Account to Red Cross Relief. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to table the donation request from Camp Faces Day Camp located in Hamilton, ON. **Motion carried.**

A thank you note was received from our Distinguished Citizen 2021, Linda Northrup.

Councillor's Reports

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the Mayor's report (see attached). **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept the Public Works report (see attached). **Motion carried.**

Deputy Mayor Keith West attended all meeting of Council in January 2021.

Deputy Mayor Keith West attended a teleconference call with W.G. Bishop Nursing Home. There are 5 people currently on the waiting list and 4 people on the transfer list.

Deputy Mayor West reported that the secondary clarifier needed to be repaired at the Treatment Plant. It has been sent away..

Treatment Plant Project update:

- Project is almost complete.
- Staff has had training on the UV lights.
- Staff will receive training on the flow meter.
- Safety has been a top priority.

Current sewerage collected	\$48,362.75
Sewerage arrears collected	<u>\$9,240.00</u>
Total	\$57,602.75

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Councillor Lindsey Fraser reported that the Chipman Bowl-a-Rama will be closed during orange phase.

Krista, Library Manager, has been deployed to Edmundston as a PSW to help during the pandemic.

The Library has received the \$10,000 cheque from CN. A photo will be taken for the Grand Lake Mirror at a later date.

Councillor Fraser wrote a letter of support for Camp Wegesegum to help secure funding in hopes that they can offer "Little Rangers Day Camp" for campers 3-6 years old for 5 weeks in the 2021 season.

Councillor Fraser asked for a moment of silence for Brenda Kelly that served as a Councillor for many years.

Animal Report

There were no animal complaints in January 2021.

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to accept her verbal report. **Motion carried.**

Councillor Dan Frenette reported on the Arena:

- Burned out heater
- Electrical panel repair
- Flooding

Councillor Frenette reported to Council that he has no RCMP report.

Councillor Frenette will check to see if he has an extra security camera that would be compatible with the ones that are currently in place at the Municipal Building to be installed at the back of the building.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Fire Calls

3 fire calls in January 2021.

Councillor Shaun Ward reported that the Chipman Youth Centre will be having March Break activities.

Councillor Shaun Ward attended as many meetings as his work allowed.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Councillor Shaun Ward asked when the co-op student would be starting. The Clerk replied February 22, 2021.

Councillor Frenette asked if the Village has submitted to the SEED Program and Canada Summer Jobs to apply for summer students. The Clerk replied yes, the Village has requested to have 4 students/young adults from each program.

New Business

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the final reading of the All-terrain Vehicle By-Law #89. **Motion carried.**

Councillor Ward will email Mr. Tim Thornton, President of the ATV Club, to ask about crossing on Dufferin Road.

Census of Population

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette that the Village of Chipman supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data supports programs and services that benefit our community. **Motion carried.**

Duffy Lane

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to take no action including a stop up and close to Duffy Lane. This will also include not plowing the lane as the Village has never done so in the past. **Motion carried.**

Senior Development Officer

The Clerk informed Council that there will be a process in selecting the most qualified individual for the position of Senior Development Officer. Council decided it would be important to select a sub-committee to review all of the RFP's that were submitted. Mayor Atkinson, Deputy Mayor West and Councillor Frenette will sit on the committee.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to have Mayor Atkinson and the Clerk contact 2 more committee members to move forward with the hiring of a Senior Development Officer funded by the Village, ACOA and PETL. **Motion carried.**

Council discussed who they felt would be key stakeholders to work with the Glenn Group, CCiB and the Village Council in contributing their thoughts and ideas to the

“Chipman Downtown Plan”. The Clerk will take these names to the co-chair of CCiB and the Glenn Group.

RSC 11

A Letter will be sent to the resident inquiring to purchase 50 King Street stating that they are separate lots with separate PID numbers. She can purchase the mini home and lot if she wishes. This will be between the landowner and the resident.

Daycare Update

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to allow the new operator of the future daycare to remove 2 false walls to allow for a bigger space. This is required for her daycare license. **Motion carried.**

Park Benches

A resident that once lived in the Village would like to purchase a park bench in memory of her parents to be placed where her homestead once was.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to have Peter, Public Works, ask R&D Welding and Colton Knox for a price on a similar bench that the Village currently has. The Village will not be soliciting for any monies for these benches. **Motion carried.**

Brackets for Banners

Councillor Ward reported to Council that Bell Aliant had a work order on the weekend to climb a pole by the bridge. When the employee was on the ladder it was very unsafe due to the legs that stick out of the bracket where the banners hang.

Bell Aliant agrees with the how important the banners are in the community, however they have the legal right to remove them if they feel it is a safety hazard.

The Village Council agrees that the safety of others will always come first. They will request that the Public Works department remove the legs from the brackets when time allows.

Transfers

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to transfer \$128,573.00 from the Sewer Operating Account to the Treatment Plant Line of Credit. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to transfer \$10,000 from the Sewer Operating Account to the Sewer Line of Credit, and \$12,400 from the Sewer Operating Account to the Retirement Sick Allowance Account (budgeted items from 2021). **Motion carried.**

Approval of Bills

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve the payment of Sewerage Fund bills in the amount of \$304,588.21. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to approve the payment of General Fund bills in the amount of \$334,797.03. **Motion carried.**

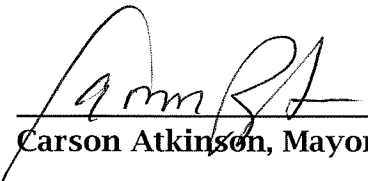
Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to move into a closed session at 8:35 pm. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to move out of a closed session at 8:50 pm. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to sell the 2.94 acre lot #39, PID #45068467, in the Industrial Park for \$1.00 to The White Manor on Main. **Motion carried.**

Adjournment

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adjourn the meeting at 9:00 pm. **Motion carried.**


Carson Atkinson, Mayor


Michelle Dickinson, Clerk