

**Village of Chipman  
Regular Council Meeting  
March 2, 2020**

**Attendance:** Mayor Carson Atkinson, Councillor Lindsey Fraser, Councillor Shaun Ward, and Councillor Dan Frenette.

**Regrets:** Deputy Mayor Keith West, Erica Bryant

**Media:** Kelly Bishop, Grand Lake Mirror

**RCMP:** No member present

**Presenters:** Cathy Duncan and John Jessup, The White Manor on Main

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

**Approval of Agenda**

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept the agenda. **Motion carried.**

**Adoption of Minutes**

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to adopt the minutes of the February 3, 2020 Regular Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adopt the minutes of the February 10, 2020 Special Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to adopt the minutes of the February 19, 2020 Special Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to adopt the minutes of the February 26, 2020 Regular Council Meeting. **Motion carried.**

**Conflict of Interest - N/A**

**RCMP -** No report or member present. This is the 5<sup>th</sup> month that the Village has not had representation present at Council Meeting.

## Presenters

Cathy Duncan and John Jessup presented Council with a plan to open a wine and cheese lounge. In order to proceed with the liquor license they requested a letter of support from Council.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to support the White Manor on Main to acquire a liquor license to operate a wine and cheese lounge. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to form a committee and create a policy for use of the fire department lagoon. **Motion carried.**

Leah Stevenson spoke on behalf of Erica Bryant's request for support in setting up a daycare (see attachment).

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to allow Erica Bryant to use the space formerly occupied by the call centre to use as a daycare rent free for one year, however, paying the hydro monthly for the space occupied. **Motion carried.**

## **NSP**

Leah Stevenson, Manager of the Newcomer Settlement Program, gave a verbal report.

- ESL Training - will continue 2 evenings a week as long as there is funding available after March 24, 2020
- Receiving good response of numerous local businesses for hiring/job shadowing for newcomers.
- Family Day 2020 was a success!
- Tentative date of May 22, 2020 at 6:00pm set for the International Dinner being held in partnership with the Christian Life Centre.
- Partnering with the Library on March 18, 2020 for game night.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to accept Leah's report. **Motion carried.**

## Correspondence

0 Building Permits and 0 Development Permits

Chipman Youth Centre, Leah Stevenson and the Grand Lake Pageant Committee sent thank you notes thanking Council for support.

A thank you letter was sent to Mr. Irving on behalf of Council. An email sent to MP Pat Finnigan on behalf of Council regarding the upcoming budget.

Email received from Epilepsy Association of the Maritimes as March is Epilepsy Awareness Month and March 26, 2020 is Purple Day.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to declare March 26, 2020 as Epilepsy Day in the Village of Chipman. **Motion carried.**

### **Councillor's Reports**

Mayor Carson Atkinson participated and spoke at CFAS Empowerment Day on February 26, 2020

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the Mayor's Report as well as the Public Works Report (see attached). **Motion carried.**

On behalf of Deputy Mayor Keith West, the Clerk verbally reported that current sewer collection was \$30,356.57, while arrears collection totalled \$3,901.93 in February 2020.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the verbal report and the Utility Report (see attached). **Motion carried.**

### **Animal Report**

Councillor Lindsey Fraser reported that there were 0 animal complaints for February 2020.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to accept her report (see attached). **Motion carried.**

Councillor Dan Frenette gave his verbal report:

- RSC 11/RCMP meeting has been postponed until March 19, 2020
- RCMP would like to attend the March 16, 2020 Special Meeting to give a policing update to Council
- A few equipment issues at the Arena but all have been resolved
- Very busy month at the Arena booking ice time

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept his verbal report and the Arena Attendant Report (see attached). **Motion carried.**

Councillor Shaun Ward gave his verbal report:

- 1 fire call in February
- Fish & Game - fishing derby meetings are continuing
- Presented Bingo Financial Report on behalf of Deputy Mayor Keith West
- Chipman Youth Centre Ladies Night will be held on May 7, 2020

- Attended all meetings with the exception of the February 19, 2020 daycare meeting
- Attended CFAS Fundraiser Breakfast
- Informed those in attendance about 92.3 New Country's Small Town Challenge to vote for Chipman

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept his reports. **Motion carried.**

Mayor Carson Atkinson mentioned a concern from the Clerk's Report about the outstanding invoice regarding the TRACC fire, and who will be responsible to pay for this cost.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the Clerk's report (see attached). **Motion carried.**

#### New Business

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to table the insulation of the Heritage Centre until the Clerk researches "Green Grants" or if expenses can be approved under Gas Tax. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept the insurance renewal for the Village with the provision that it gets tendered next year. **Motion carried.**

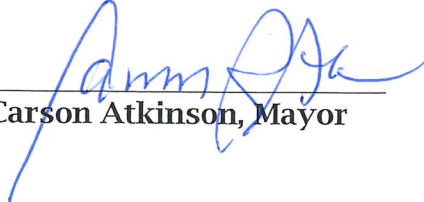
Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to transfer \$19,345.24 from Gas Tax Account to General Operating Account. **Motion carried.**

#### Approval of Bills

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to approve payment of General Fund bills in the amount of \$290,343.95. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to approve payment of Sewerage Fund bills in the amount of \$61,645.27. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adjourn the meeting at 8:25 pm. **Motion carried.**

  
Carson Atkinson, Mayor

  
Michelle Dickinson, Clerk

