

**Village of Chipman
Regular Council Meeting
October 5, 2020 at 7:00 pm**

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Shaun Ward, Councillor Lindsey Fraser, and Councillor Dan Frenette.

Special Guest: Madison Malloy, SRC President of CFAS.

Media: Kelly Bishop, Grand Lake Mirror.

RCMP: No member present.

Call to Order

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Agenda

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to approve the agenda. **Motion carried.**

Approval of the Minutes

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes of the September 2, 2020 Special Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to adopt the minutes of the September 2, 2020 WSP Special Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to adopt the minutes of the September 8, 2020 Special Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the September 14, 2020 Regular Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adopt the minutes of the September 21, 2020 Special Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to adopt the minutes of the September 28, 2020 Special Meeting. **Motion carried.**

For information only, the meeting notes with Kris Austin, MLA, on September 28, 2020 were circulated to Council.

Conflict of Interest - N/A

Presenter

Madison Malloy, SRC President for CFAS, gave Council an update on what school activities look like during COVID. She explained the hand sanitizing going into and coming out of the classroom is a must as well as wearing a mask in the hallways. She explained it has been an adjustment but they are doing well with it.

In March when school was closed due to the pandemic Student Council did many virtual activities to stay connected. Activities included:

- Spirit week
- CFAS vs. Minto challenge
- Displaying the 2020 Graduates on their YouTube channel.

In September they did their first ever video announcements as well as a virtual assembly.

In October they will be having their 2nd Socktober event. They will be collecting socks and warm items to be given to local organizations in the community. They will have drop boxes at local businesses in the community. The Village Council offered to have one put in the entrance of the Village Office.

Student Council is putting together an Operational Plan for the school to have Halloween activities.

Mayor Atkinson thanked Madison for the updates and her interest in municipal government.

RCMP Report

No Report in 11 months.

NSP Report

Mayor Atkinson and Deputy Mayor West gave a brief update to Council regarding the Brazilian families that have arrived. All of the families have completed their 14 day quarantine.

Correspondence

1 Building Permit and 1 Development Permit issued in September 2020 in the amount of \$76.00.

A thank you note was read from Ryan Chase thanking the Village for the postcard he received for keeping a well maintained property.

A thank you letter was received from Premier Higgs expressing this gratitude to Council for extending congratulations to him for becoming Premier of NB. He looks forward to working with the Village of Chipman on mutual concerns. Fire Prevention week is October 4th-10th, 2020.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to purchase 63 radio commercial ads promoting our very own Chipman Fire Department in the amount of \$356.00 plus HST. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to donate \$75.00 to Red Cross. **Motion carried.**

Councillor's Reports

Mayor Atkinson expressed his gratitude on behalf of Council to Pat Finnigan, MP, and Kris Austin, MLA for Grand Lake, for advocating on behalf of the Village to expedite the approval process to finish Part A of the Treatment Plant Project.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept his report (see attached). **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to accept the Public Works Report (see attached). **Motion carried.**

Deputy Mayor Keith West attended all meetings of Council as well as Communities in Bloom, NSP, W.G. Bishop Nursing Home, Arena Public Meeting and WSP.

The lift station on McLeod Avenue that was damaged last month is still waiting on the parts to arrive and then they can start to repair it. At the present time it is only a temporary fix.

Sewerage accounts current collected for September were \$13,137.50. Sewerage accounts collected in arrears for September was \$7204.25.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Councillor Lindsey Fraser attended as many meetings that her work schedule allowed.

Phase 1 at Hamilton Baird Park is completed.

Camp Wegesegum will be hosting a Halloween Spooktacular on October 24 from 7-9 pm for trick or treating. A haunted tour at 9 pm will also be happening for the young adults as well as the young at heart.

Councillor Fraser will be decorating a cabin on behalf of the Village. Councillor Fraser has requested a \$50.00 donation for candy to be handed out to the children.

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to give Councillor Fraser \$50.00 to purchase candy on behalf of the Village for this event.

Motion carried.

Councillor Lindsey Fraser was pleased to announce that Buchanan Lane has been approved to be put up at the Dog Park in memory of the late Alan Buchanan, who was instrumental in helping with the Dog Park become a reality.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept her verbal report. **Motion carried.**

Councillor Frenette attended all meetings with the exception of September 14, 2020.

Councillor Frenette reported that a new minister has been assigned to public safety and he has already heard many complaints of lack of police presence in the communities.

RCMP current priorities for the area are road safety, focus on substance abuse, building stronger community relations, and COVID-19 checks and traffic safety issues.

They are now releasing daily occurrence reports for the general area that will highlight Chipman and a monthly report for RSC 11. There is a slight breakdown but not as detailed as we had previously.

RCMP stats until the end of June 2020 for our area which includes Chipman Parish, Minto and Cumberland Bay include:

- 25 mental health checks
- 5 fraud
- 11 break & enter
- 16 theft under \$5000
- 24 assault
- 1 robbery
- 1 drug production
- 9 traffic violations
- 19 driving infractions

RSC 11 has been very active collectively as a group which is a very positive response moving forward.

Camera Update

Councillor Frenette will coordinate with Peter, Public Works, and Blake Clark to get the rest of the cameras installed. They will start with the Marina, Elementary School, Bridge Street and King Street. Councillor Frenette said they will be completed soon.

Councillor Frenette said that the Office Staff did an excellent job on the Operational Plan for the Arena.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Fire Report

11 Fire calls in September 2020. Double from last month. A lot of the calls were false alarms.

Councillor Shaun Ward will speak to the Fire Chief about how we can recruit new members to the department.

Councillor Ward attended all the meetings that his work schedule allowed him to.

Councillor Ward reported to Council that the generator has been moved to the Heritage Centre. Blake Clark has been hired to do the electrical work to finish the project.

The docks came out of the Marina today October 5, 2020.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept the Clerk's report. **Motion carried.**

New Business

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to withdraw the motion on the Summer Festival bank account. **Motion carried.**

Truck Quotes

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to put a tender out to purchase a new truck for the Public Works Department. **Motion carried.**

Council discussed in great length on what the truck specs should be. The tender will include:

- 2020 year
- 1500 series or 150 V8 engine
- 4x4 regular cab with a 8ft box
- Tow package with controllers

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to put a tender package together to include the specs above. **Motion carried.**

Councillor Fraser and Councillor Ward opposed to the regular cab truck. Councillor Frenette and Deputy Mayor West agreed to the regular cab truck. Mayor Atkinson broke the tie to put the tender out for a regular cab truck opposed to the crew cab.

Councillor Ward will contact Perfect Pyramids to see if they would come down to look at the Heritage Centre heat pumps to see what the protectors will look like on the building.

The Province announced on October 1 that the municipalities can go ahead with Halloween with the proper protocols in place.

Bad Debt

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to approve that sewer account on King Street in the amount of \$665.00 go to bad debt. **Motion carried.**

By-law for ATV's

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to have RSC 11 assist with creating a by-law to allow ATV's to cross through Elm Street and Hillcrest Avenue to connect to their trail system. **Motion carried.**

Approval of Bills

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve the General Operating bills in the amount of \$135,810.46. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to approve the Sewerage Operating bills in the amount of \$14,513.69. **Motion carried.**

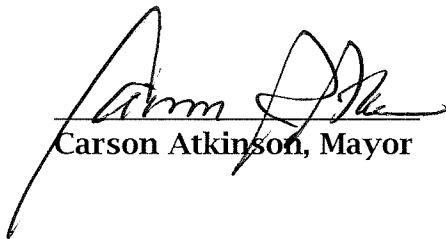
Stephen Pyke, WSP, contacted the Clerk by email to explain the next immediate steps that the Village needs to take to move forward quickly with the UV Disinfection with the Treatment Plant Project.

1. The contractor is currently out-of-town (returning later this evening) and will respond to the Post-Tender Addendum tomorrow.
2. WSP will prepare (and forward to the Village tomorrow) a letter of recommendation to award to Philson and will include Philson's signed Post-Tender Addendum.
3. Following the Village's receipt and acceptance of the signed Post-Tender Addendum, WSP will prepare the necessary contract documents for both the Village's and Philson's signatures.
4. Following the completion of the signed contract documents, a kick-off meeting will be scheduled with the Village, Philson and WSP. This meeting will include submittals from Philson. The kick-off meeting date will be scheduled by WSP with Philson.

Council agreed to these next steps. Council will wait for WSP's direction to proceed.

Adjournment

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adjourn the meeting at 8:30 pm. **Motion carried.**



Carson Atkinson, Mayor



Michelle Dickinson, Clerk