

Village of Chipman  
Regular Council Meeting  
November 5, 2018  
7:00 pm

**Attendance:** Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Lindsey Fraser, Councillor Dan Frenette, and Councillor Shaun Ward.

**Media:** Kelly Bishop (Grand Lake Mirror)

**Residents:** Keith Malloy, Glen Hall, Cathy Duncan, John Jessup (White Manor on Main), Jean Jessup, and Paul Klassen.

**RCMP:** Absent

Mayor Carson Atkinson called the meeting to order at 7 pm.

**Approval of Agenda**

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to approve the agenda. Motion carried.

**Adoption of Minutes**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to adopt the minutes of the October 1<sup>st</sup>, 2018 Regular Council Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to adopt the minutes of the October 1<sup>st</sup>, 2018 Special Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the October 10<sup>th</sup>, 2018 Special Meeting held at 6:00 pm. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the October 10<sup>th</sup>, 2018 Special Meeting held at 6:40 pm. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to adopt the minutes of the October 15<sup>th</sup>, 2018 Special Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the October 22<sup>nd</sup>, 2018 Special Meeting held at 12:15 pm. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to adopt the minutes of the October 22<sup>nd</sup>, 2018 Special Meeting held at 4:00 pm. Motion carried.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the October 29<sup>th</sup>, 2018 Special Meeting. Motion carried.

### **Conflict of Interest**

None.

### **RCMP**

An RCMP report or representative was not present.

### **Presentations**

Village resident, John Jessup presented to Council his proposal to set up a food truck on Village property. The hours of operation would be Monday – Saturday from 5:00 am – 3:00 pm. He has requested to use the washroom facilities at both the Chipman Public Library, and Armstrong's Convenience for his staff. He told Council both establishments granted permission.

Council asked if all the necessary licenses that are needed from the Province to operate the food truck were in order. Mr. Jessup said that the inspection has been and are just waiting on the inspector's approval. The paperwork will come by mail.

Council explained to Mr. Jessup that they would take his proposal under advisement and have a decision in 30 days.

Resident Glen Hall requested that the Village come to his property on McLeod Avenue, and level his driveway where the damage was caused by a storm drain runoff. He would like one bucket of crusher dust. Mr. Hall explained to Council that they did an excellent job fixing his driveway this past July and that he has no water coming in his driveway now.

Mayor Carson Atkinson asked Mr. Hall if the Village did this for him, would this be the end of his complaint. Mr. Hall assured the Village that this would satisfy him.

Council explained to Mr. Hall that they would take it under advisement and he would have an answer by the end of the next business day if the Village would be in agreement to his request.

### **Permit Applications**

There was 1 Building Permit and 0 Development Permits for October 2018.

## Correspondence

- A Thank you note was received from Queens North Health Complex.
- Donation request from Day Trippin NB, Canadian Council of the Blind, NB Police Association, and Canadian Cerebral Palsy.
- Donation request from the NB Police Association

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to table donation requests from Day Trippin NB, Canadian Council of the Blind, and the Canadian Cerebral Palsy.

**Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to donate \$75.00 from the Bingo Account to The New Brunswick Police Association. **Motion carried.**

The Council approved to donate Village swag to The Grand Lake Minor Hockey Association for their upcoming fund raiser.

Mayor Carson Atkinson expressed his disappointment that the RCMP was not at the Council meeting. He advised council that he spoke to Cpl. Mark Ferguson requesting an increase in policing in the Village.

Mayor Carson Atkinson reported that one well has been successfully drilled at the new Mini Home Park.

Mayor Carson Atkinson also reminded everyone that the Chipman Community Care Telethon will be held on November 25, 2018.

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the Mayor's report as presented (see attached report). **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept the Public Works report as presented (see attached report). **Motion carried.**

Deputy Mayor Keith West reported that all storm drains were cleaned out before the heavy rainfall this past weekend. (November 3<sup>rd</sup> and 4<sup>th</sup>)

Deputy Mayor Keith West reported that there was 2 feet of water in the Heritage Centre basement from the collapsed pipe at the Marina which caused the water to back up on Main Street. There was also a plugged sewer line at the Heritage Centre that was cleaned out.

- All sewer lines have been cleaned out.

- Met with Thomas Industrial to discuss the two pumping stations that will be retrofitted beginning November 19<sup>th</sup>.

The Village received a letter from a Village resident asking for an exemption from their sewerage charges due to the fact that the home is uninhabitable. Mr. West explained to the resident verbally that the Village has a By-Law in place that as long as there is a building on the property sewerage fees remain in effect.

Council discussed and approved that a letter be sent along with the Village By-Law to the property owner.

October sewer arrears collected were \$730.00. October sewer current collected were \$5833.32. Outstanding arrears for 2018 are \$51,456.61. Past due accounts are \$45,294.66

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to donate \$500.00 from the Bingo Account to the Chipman Community Care Telethon. **Motion carried.**

Councillor Lindsey Fraser announced that the Chipman Bowl-a-rama will be celebrating 25 years of business on January 12, 2019.

Councillor Lindsey Fraser reported that Spooktacular was a huge success with a total of \$340.00 raised for Camp Wegesegum. Councillor Lindsey Fraser also reported that Camp Wegesegum is looking to make the camp more wheelchairs accessible.

Santa Claus Parade will be on December 1, 2018 at 3:00 pm. Santa will be at the Heritage Centre following the parade.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept her reports as presented (see attached reports). **Motion carried.**

Mayor Carson Atkinson asked if there was a program to help with cleanup of trees after the rain and wind storm. Councillor Lindsey Fraser will look into this.

Councillor Dan Frenette reported that the Arena has passed the Public Safety Inspection with less than \$2000 in minor repairs to be in compliance with the new regulations.

The Ice is ready. Public skating starts November 11 and will be open each Sunday from 4:00 - 5:30 pm. Free Admission. Ice time is busier this year which is very encouraging.

Councillor Dan Frenette also reported to Council that the municipal RCMP cost for 2019 increased by \$1550 from 2018.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion Carried.**

Councillor Shaun Ward reported that there were 7 fire calls in October 2018. Councillor Ward also helped hand out Halloween treats with the Fire Department.

Councillor Ward appreciated all the extra help that the Village staff and The Chipman Fire Department did this past weekend with the water over the road on Main Street.

- The Chipman Fish & Game Club is selling tickets on a basket for Christmas. They will be on sale at local stores in the Village.
- Minlak is selling tickets on a \$500.00 Visa Gift Card as their fall fundraiser.
- Memorial Tree Lighting at the Chipman Funeral Home is on November 28, 2018. Bulbs are on sale now until November 28<sup>th</sup>.
- The Chipman Bazaar will be held on November 20<sup>th</sup> at CFAS from 3-8 pm.
- The Lions club gave a donation to the Chipman Youth Centre.
- The Chipman Youth Centre is looking into getting a new push door for their centre.
- The Chipman Youth Centre hired 2 new employees. Welcome Lee Ann Day and Alicia Bishop. They will be helping the children with disabilities.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept his verbal report. **Motion carried.**

Mayor Carson Atkinson asked for a moment of silence to remember the victims of the Pittsburgh Synagogue.

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept the 1<sup>st</sup> reading of By-Law 1630-84. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to accept the 2<sup>nd</sup> reading of By-Law 1630-84. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the 1<sup>st</sup> reading of By-Law 84. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept the 2<sup>nd</sup> reading of By-Law 84. **Motion carried.**

The Village Council discussed having a Cannabis Policy. The Council would like the Village's feedback regarding a this policy.

**Approval of Payment of Bills**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser that payment of General Fund bills in the amount of \$152,010.31 be approved. **Motion carried.**

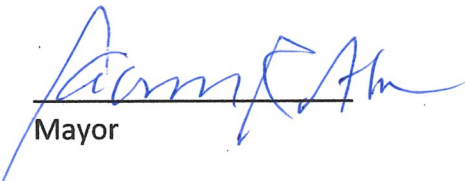
Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward that payment of Sewerage Fund bills in the amount of \$47,248.97 be approved. **Motion carried.**

The Village will set up a date and time to meet with RBC (information session) regarding a possible ABM machine.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adjourn the meeting at 8:45 pm. **Motion carried.**

Next Regular Council Meeting will be on December 3, 2018 at 7:00 pm in the Council Chambers.



  
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Mayor

  
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Clerk