

The regular meeting of the Village of Chipman Council was called to order by mayor Carson Atkinson at 7 PM on December 5, 2016. All Councillors were present; namely, Councillor Lindsey Fraser, Councillor Dan Frenette, Councillor Shaun Ward and Councillor Keith West.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that the agenda for December 5, 2016 meeting be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that minutes of the regular meeting of November 7, 2016 be approved as circulated. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that minutes of the special meeting of November 21, 2016 be approved as circulated. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that minutes of the closed meeting of November 23, 2016 be adopted as circulated. Motion carried. Councillor Frenette abstained from voting due to conflict.

Stephen McAlinden, RSC 11 presented an application from Sheldon McLean to construct a six-unit row dwelling at 625 Main Street but a variance in the number of dwelling units is needed.

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward that the Village of Chipman accept recommendation from the RSC11 Planning and Development Division to approve a variance of four dwelling units to allow a six-unit row dwelling to be located on PID #45079183. Motion carried.

Cst. Justin Fullarton gave the RCMP report for November. There were 12 calls within the Village of Chipman.

A letter was received from Class Reunion 1967 Committee requesting donations for their reunion to be held in August 2017.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that Class of 1967 reunion be given the same deal as last year's class – bags at \$8 each. Motion carried.

The Building Permit Report for November was given with 2 permits issued and 2 demolition permits issued.

An email was received from Chris McCoy, Clean Water and Wastewater Fund regarding our application. They require more information to evaluate our application. The Clerk forwarded this request to Stephen Pyke, OPUS International for responses.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that responses from Stephen Pyke to questions regarding our Clean Water and Wastewater Fund application be accepted. Motion carried.

These will be forwarded to Chris McCoy.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the following resolution be adopted:

Resolution of Council

That the Municipality of Chipman submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Protective Services</u>		
New Fire Truck	\$463,000	10 yrs.

Motion carried.

Mayor Carson Atkinson gave the public works report.

Prep work for the parking lot beside the bank building was completed and the storm drain extended. Approximately 90 free loads of clean fill came from the Irving renovation site.

Bushes have been cut and chipped.

Mayor Atkinson took part in Remembrance Day Service, 50<sup>th</sup> Anniversary of Chipman as a Village, Community Care Telethon and the Memorial Tree Lighting.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that the Mayor's report be accepted. Motion carried.

Councillor Keith West gave the Sewerage Report.

Upgrades to the lift station on Pleasant Drive started today.

A letter was sent with sewer statements for collection on overdue accounts. Users were asked to sign agreement for a payment schedule. At present, three agreements have been signed.

Councillor West will be attending the Annual RCMP Officers reception on December 8, 2016.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that this report be accepted. Motion carried.

Councillor Lindsey Fraser reported on the Animal By-law committee.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West that Council accept the recommendations of the Animal By-law Committee and have the by-law available on the website for community input. Motion carried.

Hamilton Baird Park needs some new playground equipment. The spring riders have hornets' nests in them.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that new playground equipment be ordered for Hamilton Baird Park. Motion carried.

Next Library Board meeting will be in January. Fifteen children enjoyed activities before the parade on December 3, 2016.

Festival committee will start meeting in January.

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette that this report be accepted. Motion carried.

Councillor Dan Frenette gave the Arena report.

By putting new lights in the arena, excluding over the ice surface, will decrease our demand by approximately 6000 kws.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that 100 lights be replaced in the arena, excluding over the ice surface, at an approximate cost of \$3000. Motion carried.

Tournaments are ongoing. There is also a men's tournament coming up.

Councillor Frenette attended an RCMP-J Division session in Fredericton. The question was raised as to what our contract covers. They will be emailing a response. Efforts are being made to negotiate better coverage through the RSC.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that this report be accepted. Motion carried.

Councillor Shaun Ward gave the Fire Department report.

Work is still being done on the website calendar.

Bingo Jackpot has not gone yet.

The Santa Claus parade went over well. The Village Tree Lighting and Caroling will be held on December 8, 2016.

Community Care Christmas Telethon raised approximately \$17,000.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that this report be accepted. Motion carried.

The controls serving the electric heaters in the call centre are outdated and no longer functioning property and need to be replaced. A quote was received from Controls and Equipment in the amount of \$2,218.50 plus HST to do this work.

The scope of work was given to a local contractor to see if he could come up with a better price. We have not heard back from him.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that Controls and Equipment be contacted to do this work. Motion carried.

Council and staff Christmas Dinner was discussed.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that Debbie Fidler be contacted to cater our dinner, if she is not available we will order Chinese. Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West that the bill from Lockhart's Design and Consulting for professional services for site visit, preparation of preliminary design floor plans for addition on Library be tabled until more information is received. Motion carried.

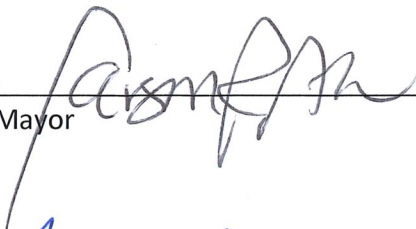
There will be a budget meeting on December 14, 2016 at 3 PM and if necessary December 19, 2016 at 1 PM.

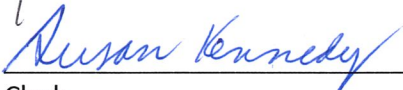
Dates for Strategic Planning will be January 20, 21 and 22, 2016.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that payment of General Fund Bills in the amount of \$120,342.80 be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that payment of Sewerage Fund Bills in the amount of \$16,506.23 be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that meeting be adjourned. Motion carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk