

Village of Chipman
Regular Council Meeting
September 10, 2018 at 7:00 pm

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Shaun Ward, Councillor Lindsey Fraser, and Councillor Dan Frenette.

Media: Kelly Bishop (Grand Lake Mirror)

Presenters: Tom Gillett- EMO Communication Officer
Alyssa Best and Faith Kennedy- Chipman Youth Centre
Paul Klassen -NSP/Welcome Wagon
Keith Malloy – Village Resident

Calling to order

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Amended Agenda

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to approve the amended agenda. Motion carried.

Conflict of Interest

None

Adoption of Minutes

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the August 13, 2018 Special Council Meeting held at 6 pm. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adopt the minutes of the August 13, 2018 Regular Council Meeting held at 7 pm. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to adopt the minutes of the August 13, 2018, 8:30 pm Special Council Meeting held at 8:30 pm. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to adopt the minutes of the August 20, 2018 Special Council Meeting. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to adopt the minutes of the August 30, 2018 Special Council Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to adopt the minutes of the September 5, 2018 Special Council Meeting. **Motion carried.**

Public Presentation

Tom Gillett, Communications Officer for EMO, gave his final report to Council regarding the May flood 2018. (See attached)

- EMO committee asked Council to look into a larger command center with added additions.
- Council extended thanks to EMO for all their hard work during the May flood.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept EMO's final report on the May 2018 flood. **Motion carried.**

Alyssa Best and Faith Kennedy presented a summer report from the Chipman Youth Centre. (See attached)

The Chipman Youth Centre partnered this year with the Village to offer a free Village Summer Sports Program for ages 2 and up. The program was very successful. The children recorded 1608 hours of physical activity.

Mayor Atkinson extended a thank you to Alyssa and the Chipman Youth Centre on doing a wonderful job with the Sports Program this year.

Paul Klassen, NSP, spoke on behalf of the Chipman Welcome Wagon. They asked if he would bring three concerns to Council:

1. The current rules governing the Welcome Wagon stipulate that only individuals who are buying a house receive the welcome package.

Deputy Mayor Keith West who presently sits on the Welcome Wagon Committee explained that when he has delivered the welcome package, he delivers both to residents that rent or own their property.

2. The current rules specify that the Welcome Wagon is only to visit newcomers who live within the Village limits.

Deputy Mayor Keith West replied that the committee is to visit all newcomers. New residents receive a Welcome Wagon basket and the residents that live outside the Village limits will receive an information package about services within the Village.

3. The newcomers being brought in by J.D. Irving are coming in phases, single men first, then families approximately three months later. The committee would like the Village Council's input as to when the visits should occur: When the men arrive or when their families arrive and they move into more permanent homes.

Council feels strongly that a visit should be initiated as soon as the newcomers move into the Village.

RCMP Report

Cst. Phillip Brannon and Cst. Rachel Alexander presented the number of calls for July and August.

- 20 calls in July.
- 31 calls in August

Council appreciates the police presence in the Village recently.

Correspondence

0 Building and 0 Development Permits for August.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to donate \$65.00 to Crime Prevention Association. **Motion carried.**

Council agreed not to give a donation to the Fire Prevention at this time.

Harvest Fest 2018 invites the Village Council to attend their 10th Annual Harvest Fest on September 22 from 10:00 am to 1:00 pm at the Queens North Community Heath Centre. Deputy Mayor West will attend on behalf of the Village.

A thank you note was read from Lynn Fairweather from the Mill Cove Nursing Home.

A thank you card from Kayla Yates, Alyssa Best , and the Chipman Youth Centre were all read.

Mayor Carson Atkinson read a press release that will be published in the Grand Lake Mirror as well as 750 copies going out in the mail regarding the Chipman Housing Authority's plan to establish mini home units on the Village's 8 acre property at 545 Main Street, Chipman.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the press release notifying the residents of the Village of this new development. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept the Mayors detailed report (see attached). **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept the Public Works report (see attached). **Motion carried.**

Deputy Mayor Keith West thanked Elwood Wishart, Village Utility Worker, for all his hard work supervising the students, and the delicious lunch he prepared for their last day.

Deputy Mayor Keith West reported that Sewerage arrears collected in August were \$1587.25, and current collected in August were \$21,534.72.

Deputy Mayor West attended all special meetings, as well as Ride for the Cure.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Councillor Lindsey Fraser noted that a new bowling league has started for youth ages 4-19.

Councillor Fraser informed Council that the Dog Park will be closed temporarily until demolition of the storage barns have been completed.

The 2nd Annual Chipman Spook-tacular Halloween event at Camp Wegesegum will be Friday, October 12 from 6:30-8:00 pm for kids 12 and under.

A Village Wellness Expo will be held on October 4th.

There was one dog complaint in August.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to donate \$100.00 from the Bingo account for healthy snacks in support of the Wellness Expo. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to donate \$300.00 for Chipman Spook-tacular Halloween event. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to accept the Chipman Bowl-a-rama, The Chipman Public Library, Camp Wegesegum, Animal Services, and Special Events reports (see attached). **Motion carried.**

Councillor Dan Frenette informed Council that the Arena inspection by the Province will be September 12th.

The tentative date for the Arena start up is October 15th. Dates and times are being booked for ice time rental.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

The Chipman Fire Department responded to 7 calls during August.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the application from trained fire fighter Corey Bishop to join the Chipman Fire Department. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept his reports from the Chipman Fire Department, The Chipman Fish & Game Club, Chipman Museum, Chipman Marina, The Heritage Centre, Special Events, and the Chipman Youth Centre (see attached). **Motion carried.**

Council along with Regional Service Commission 11 are in the beginning process to rename Shortcut Road.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to rename Shortcut Road to Brogan's Lane. **Unanimously carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to accept the lowest bidder, Best Excavation & Trucking, to repair the road and collapsed pipe at the Marina in the amount of \$54,034.71. (HST included). **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept the lowest bidder, In Motion Trucking, for clean up on Hillcrest in the amount of \$1150.00 (HST included). **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept the lowest bidder, In Motion Trucking, for the demolition on Forest Avenue in the amount of \$3910.00 (HST included). **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to move forward with Regional Service Commission 11 to amending the Rural Plan to allow and include the housing units on residential property. **Motion carried.**

The Village would like RSC11 to assist with the process of building the new storage unit in the Industrial Park. Mayor Atkinson and Deputy Mayor West will meet with RSC11 to discuss the details.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to move forward with local contractors to get the lowest quote/price possible for the new storage unit. **Motion carried.**

Council received a quote from Wainwright Contracting Ltd. to remove back eave and install new wood, and siding to the Fire Hall in the amount of \$5304.52 (HST included).

Councillor Shaun Ward will contact Mr. Wainwright to have added a new overhang on building to protect this from happening again and what the cost would be.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to have Councillor Shaun Ward ask Wainwright Contracting what the new price would be with the added overhang on the building. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to approve the General Bills in the amount of \$194,108.89. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve the Sewer Bills in the amount of \$29,139.60. **Motion carried.**

Resident Keith Malloy asked to be the last item on the agenda to discuss several questions in regards to the proposed housing development in the Village.

The first question, Mr. Malloy had was how many new residents were coming into the Village.

He was advised that 5 immigrants have already arrived and that their families will be joining them soon. Council believes that it is projected that 16 immigrant families will be here by next year.

Mr. Malloy's second question was how many units are expected to be built.

Council advised that if everything goes ahead as planned, up to 20 new housing units will be built within the next 2 years.

Mr. Malloy was informed that the Village will maintain ownership of the property, the Chipman Housing Authority will own the housing units. This will be at arms-length from the Village.

Mayor Atkinson advised that these housing units are only transitional, not permanent, and will be available for rent up to 18 months for all new residents until they find permanent housing.

Mayor and Council are attempting to be pro-active and are very pleased to be working with local contractors, employers, and government partners to move the Village forward.

Councillor Shaun Ward and Councillor Lindsey Fraser proposed to move the Village Office to the back of the building where the call centre was, and rent out the space the Village Office is currently occupying now.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to put together a package with quotes and prices to present to Council regarding the proposed move. **Motion carried.**

Moved by Deputy Mayor Keith West to adjourn the meeting at 9:00 pm. **Motion Carried.**

Next Council Meeting is October 1st, 2018 at 7:00 pm.



Mayor



Clerk

