

**Village of Chipman
Regular Council Meeting
December 7, 2020 at 7:00 pm**

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Shaun Ward, Councillor Lindsey Fraser, Councillor Dan Frenette.

Media: Kelly Bishop, Grand Lake Mirror

RCMP: No member present

Presenter: Madison Malloy, CFAS SRC President

Call to Order

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Agenda

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to approve the agenda. **Motion carried.**

Adoption of Minutes

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the November 2, 2020 Regular Council Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the November 16, 2020 Special Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes of the November 23, 2020 Special Council Meeting. **Motion carried.**

Conflict of Interest

N/A

RCMP Report

The Clerk read the daily occurrence report to Council:

- 1 missing person
- 2 mental distress
- 1 single car crash, impaired driving
- 1 assault, individual arrested and then released on conditions
- 1 domestic violence, firearms involved
- 1 vehicle theft

NSP Report

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the NSP Report as read (see attached). **Motion carried.**

Presenter

Madison Malloy, CFAS SRC President gave Council an update on the activities at CFAS:

- Youth Centre staff provided a beautiful turkey dinner to CFAS students and staff.
- Socktober campaign was a success with 250 coats, mittens, and socks collected from the community.
- Collecting non-perishable items at Robert's Independent Grocery, until December 11, 2020.
- Supporting a family for Christmas.

Correspondence

1 Building Permit and 1 Development Permit for November 2020.

The Village received a donation request from New Brunswick Environmental Network.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to table the NB Environmental Network donation until the Clerk can gather more information. **Motion carried.**

Councillor's Report

Mayor Atkinson prepared a Village release recognizing the Chipman Royal Canadian Legion Branch #74, Chipman Communities in Bloom and the Village for their wonderful involvement in the 114 Remembrance Day banners that were put up in the village. The video of the 114 banners was put on the Village website and Facebook page.

Mayor Atkinson participated in the Chipman Community Care Telethon on Sunday November 29 which was highly successful. Special thanks to Rogers, Scotiabank and Chipman Community Care volunteers for making the annual telethon a roaring success. Over \$25,000 was raised.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the Mayor's report (see attached). **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the Public Works report (see attached). **Motion carried.**

Deputy Mayor Keith West reported that all sewer lines have been flushed and all repairs at McLeod Avenue lift station are complete.

Current sewerage accounts collected in November were \$2937.50. Sewerage arrears collected in November were \$3600.50.

Deputy Mayor Keith West gave a special thank you to the staff for their hard work putting the Christmas tree up at the Marina.

Deputy Mayor Keith West attended NSP, Ambulance NB, and Chipman Housing Authority meetings as well as all Special Meetings of Council.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Animal Report

1 dog running at large. Councillor Fraser reminded everyone the importance of tagging their dog.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept her report (see attached). **Motion carried.**

Councillor Dan Frenette reported that all 36 cameras have been installed and are all operational.

Councillor Frenette gave Council a quick overview of how the cameras work and the picture quality on the computer.

Councillor Frenette reported that the Arena is running well especially considering all the COVID-19 protocols from one phase to another.

Councillor Frenette attended a Zoom meeting with RSC 11 regarding policing. He reported that it was not well attended.

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to accept his verbal report. **Motion carried.**

Fire Calls

4 fire calls in November 2020.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept his report (see attached). **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the Clerk's report (see attached). **Motion carried.**

New Business

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to send out the RFP to explore the possibility of hiring a Senior Development Officer as long as funding is provided with the Village contributing 7% towards the cost. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to transfer \$189,043.83 from the Treatment Plant Line of Credit to the Sewer Operating Account to cover the costs for Claim #2 of the Treatment Plant Project. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to approve the change of order to include the flow meter at a cost of \$6357.05. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to table the Camera Policy until Council and staff has time to review what needs to be included in the policy the relates to the Village of Chipman. **Motion carried.**

The New Year's Levee will be pre-recorded due to COVID-19. We will then upload it to our Village website and Facebook page on January 1, 2021.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to transfer \$124,653.00 from the Sewer Operating Account to the Treatment Plant Line of Credit. **Motion carried.**

On December 7, 2020 Deputy Mayor Keith West moved, and seconded by Councillor Shaun Ward to approve the COVID-19 expenses for 2020 in the amount of \$29,997.66 for reimbursement. The breakdown is as follows:

- Total addition COVID-19 expenses \$10,384.49
- Total revenue loss \$26,024.41
- Total operational savings \$ 6,411.24
- \$29,997.66

Motion carried.

ATV By-Law #89

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve the first reading of the ATV By-Law #89. **Motion carried.**

Bingo

Councillor Shaun Ward brought to Council an idea regarding the start-up of Bingo in the New Year.

Mayor Atkinson thanked Councillor Shaun Ward for his idea and Council would like to explore more about how it would fall into place with COVID-19 and the regulations in 2021.

Daycare

Due to COVID-19 the person that was going to open a Daycare in the back of the Municipal building has had to pull out due to extra expenses she was not prepared for.

The Village staff as well as NSP Coordinator, Leah Stevenson has posted it on all known websites hoping that someone will step into this role as our Community needs a Daycare.

We are optimistic as we have had interest since we put it on the websites.

Approval of Bills

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve payment of Sewerage Fund bills in the amount of \$222,784.20. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to approve payment of General Fund bills in the amount of \$163,574.37. **Motion carried.**

Other

Councillor Shaun Ward is exploring options on a webcam for the Council Chambers to have Council Meetings live for the residents and surrounding areas.

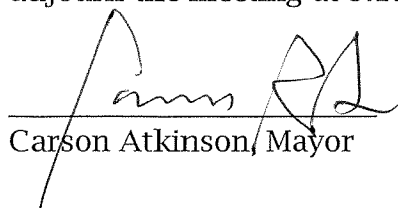
Christmas Council/staff meal will be held at the Heritage Centre this year to follow all provincial regulations during COVID-19 on December 21, 2020.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to move to in camera at 9:00 pm. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to move out of in camera at 9:05 pm. **Motion carried.**

Adjournment

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adjourn the meeting at 9:15 pm. **Motion carried.**


Carson Atkinson, Mayor


Michelle Dickinson, Clerk