

**Village of Chipman
Regular Council Meeting
January 4, 2021 at 7:00 pm**

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Dan Frenette, Councillor Shaun Ward, Councillor Lindsey Fraser.

Media: Kelly Bishop, Grand Lake Mirror

RCMP: No member present

Call to Order

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Agenda

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to approve the agenda. **Motion carried.**

Adoption of Minutes

Moved by Deputy Mayor Keith West and seconded by Dan Frenette to adopt the minutes of the December 7, 2020 Regular Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes of the December 7, 2020 Closed Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes December 21, 2020 Special Council Meeting. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette to adopt the minutes of the December 28, 2020 Special Council Meeting. **Motion carried.**

Conflict of Interest

N/A

RCMP Report

3 incident reports in December 2020

- 1 Break and Enter
- 1 Wellness Check
- 1 Domestic Violence

Presenter: CCiB – Ardith Shirley

Ms. Shirley attended the Council Meeting on behalf of CCiB as well as the partnership that the Village has with the concept of the “Chipman Downtown Plan” provided by the Glenn Group.

Ms. Shirley said the next step would be to have a virtual meeting with CCiB, Village of Chipman Council, and the Glenn Group to discuss the proposal that the Glenn Group has prepared and circulated to Council and CCiB. The meeting will be set for later this month.

The Glenn Group has set a fixed rate for their work which will be \$25,955.00. The Village has contributed \$10,000.00 and CCiB will contribute \$15,955 towards the plan. Money well spent exclaimed Ms. Shirley.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to commit to the Downtown Plan with the Village contribution of \$10,000 that has been sent to the CCiB committee. **Motion carried.**

2nd Presenter: The White Manor on Main – Cathy Duncan & John Jessup

The White Manor on Main has submitted a proposal to Council to purchase and develop a 2-acre parcel in the Industrial Park.

Mr. Jessup said their business has expanded and they would like to purchase this land for \$1.00 to build a road and store their equipment on, and in 2-3 years build a 30x60 shop and office.

Ms. Duncan explained to Council that they will be incurring all costs:

- To survey the property
- To build the roadway into the 2 acres
- To build a parking pad
- To fence in the property
- Hook up power
- Regional Service Commission will require them to apply for terms and conditions which will lead to more costs.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to approve the proposal in principle. **Motion carried.**

Correspondence

1 Building Permit for December 2020.

0 Development Permits for December 2020.

Councillor's Reports

Mayor Carson Atkinson announced that the Village of Chipman will host a Virtual Flood Mitigation Summit on February 11, 2021. Mayor Atkinson stressed how important it is that the Federal and Provincial leaders understand how the Village was impacted by Flood waters in 2018 and 2019 that left our Village an island. Mayor Atkinson welcomes any questions that the citizens may have regarding the flood waters to submit them to the Village office no later than February 8, 2021.

Mayor Atkinson has resigned from the Chipman Housing Authority Committee as it was perceived as a conflict of interest for the Mayor and the Deputy Mayor to be on this committee. Mr. Doug Tyler has agreed to chair the committee in the interim.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the Mayors report as read (see attached). **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept the Public Works Report (see attached). **Motion carried.**

Deputy Mayor Keith West reported to Council that the UV lights have been installed at the Treatment Plant.

Deputy Mayor West attended all meetings of Council in December 2020.

Current sewerage accounts collected in December were \$5262.50, and the total arrears collected were \$1780.00.

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept his verbal report. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the Sewerage report submitted by the Utility Worker. **Motion carried.**

Animal Report

Councillor Lindsey Fraser reported 0 animal complaints for December 2020.

Councillor Fraser reported that the Chipman Bowl-a-Rama is now open for all leagues beginning January 4, 2021.

Councillor Fraser attended as many meetings as her work allowed.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept her verbal report. **Motion carried.**

Councillor Dan Frenette reported that all 36 cameras are up and running with good visual.

Councillor Dan Frenette reported that the coupler let go in the brine pump at the Arena on Christmas Day. R&D Pond repaired it and had the Arena back up and running on December 26, 2020.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Fire Department Report

1 fire call in December 2020. A total of 70 calls for 2020.

Councillor Shaun Ward reported that the Chipman Youth Centre will be hiring an Executive Director. It will be advertised in the Grand Lake Mirror in January 2021.

Faith Kennedy, Program Co-ordinator, will be retiring in June 2021. A job posting will be advertised in the near future for a replacement.

The Youth Centre has received funding to purchase 2 new computers for their center. They will be available for students who require the use of the internet to do their homework/school projects.

Councillor Ward attended as many meetings as his work allowed.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept his verbal report. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the Clerk's Report (see attached). **Motion carried.**

NSP Report

Leah Stevenson, NSP Co-ordinator reported that a group from the Community went to the Mini Home Park in December and had a beautiful night of caroling.

New Business

Camera Policy

Council raised many concerns of allowing the public to view any video footage without the RCMP's knowledge of an incident. They will revisit this at the next Council Meeting.

ATV By-Law

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to certify the 2nd reading of By-Law #89 "All-Terrain Vehicle by-Law". **Motion carried.**

Donation Request

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to table the donation request from NB Environmental Network. **Motion carried.**

Daycare Update

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to propose to any persons of interest in operating a daycare in the Municipal Building that the cost would be:

- 1st year - Rent free. Pay for hydro only
- 2nd year - \$500 rent per month plus pay for hydro
- 3rd year - \$750 rent per month plus pay for hydro.

Motion carried.

RFP Advertisement

Council decided that the RFP for the Senior Development Officer job description will not be advertised in the Daily Gleaner, Telegraph Journal or the Kings County Record at this time.

Approval of Payment of Bills

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to approve payment of Sewerage Fund bills in the amount of \$341,787.22. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to approve payment of the General Fund Bills in the amount of \$336,772.35. **Motion carried.**

Other

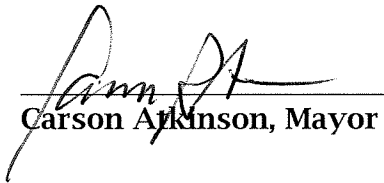
Christmas lights will be extended an extra 2 weeks this year.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to move into closed session at 8:40 pm. **Motion carried.**

Moved by Deputy Keith West and seconded by Councillor Lindsey Fraser to move out of closed session at 8:45 pm. **Motion Carried**

Adjournment

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to adjourn the meeting at 8:50 pm. **Motion carried.**


Carson Atkinson, Mayor


Michelle Dickinson, Clerk