

Village of Chipman
Regular Council Meeting
February 3, 2020

Attendance: Mayor Carson Atkinson, Deputy Mayor Keith West, Councillor Lindsey Fraser, Councillor Shaun Ward, and Councillor Dan Frenette.

Media: Kelly Bishop, Grand Lake Mirror

RCMP: No member present

CCiB: Ardith Shirley and Laura Mae Slocum

CFAS: Madison Malloy, SRC President

Residents: Marcy Malloy

Mayor Carson Atkinson called the meeting to order at 7:00 pm.

Approval of Agenda

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the agenda with the addition of adding "other". **Motion carried.**

Adoption of Minutes

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to adopt the minutes of the January 6, 2020 Special Meeting. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to adopt the minutes of the January 6, 2020 Regular Council Meeting. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adopt the minutes of the January 20, 2020 Special Meeting. **Motion carried.**

Conflict of Interest - N/A

RCMP - No report or member present. This is the 4th month that the Village has not had representation present at the Regular Council Meeting.

NSP - Council sent condolences to Leah with the recent passing of her father.

Presentations

Ardith Shirley, and Laura Mae Slocum, co-chairs of CCiB asked if the Village would like them to register for the 2020 National Community In Bloom judging on behalf of the Village. The registration fee is \$685.00.

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to pay the registration fee in the amount of \$685.00 to have the judges come and evaluate our community for 2020.

The color theme for this year will be white, purple and yellow.

The focus of CCiB is an overall vision on how everything connects with the 7 categories that are judged:

- | | |
|-----------------------|-------------------------|
| -Tidiness | -Urban Forestry |
| -Environmental Action | -Floral |
| -Landscape | - Heritage Conservation |

CCiB and the Village Council will have a special meeting on February 10, 2020; CCiB will give a presentation to the Village Council on a possible partnership.

Madison Malloy, CFAS SRC President, updated Council on the many events that are happening in February:

- Valentine's Day - candy grams, match maker, wear red.
- Sr. boys' basketball is heading to regionals on February 8 in Petitcodiac.
- Community breakfast on February 22 from 8-11 am at CFAS. Tickets \$5 in advance. Drop ins are welcomed as well. (Fundraiser for all athletes).
- Family Day February 17. Outdoor fun is planned from 2-4 pm at CFAS and Chipman Youth Centre.
- Grads vs Teachers hockey game February 24 (fundraiser for grad class).
- Student Empowerment Day February 26. Many workshops will be held.
- Skiing trip planned to Poley Mountain February 27.

Mayor Carson Atkinson thanked Madison for attending the Council Meeting and for the continued updates on the schools events.

Correspondence

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser to donate \$1000.00 to Chipman Forest Avenue School in support of Student Empowerment Day also known as Anti Bullying. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to donate \$125.00 to the 2020 CFAS yearbook. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to donate \$100.00 to the Family Day Ice Fishing Tournament held in Minto. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to table the Legion donation request for "Military Service Recognition Book" until the Clerk speaks to our local branch #74 to see if this is something they support. **Motion carried.**

Councillor Ward shared with Council a presentation he attended on Project Lifesaver. This project helps bring loved ones home if they wander away through a dependable radio frequency. Council would like Mr. David Northrup to present this to Council. Councillor Ward will arrange a date and time for Mr. Northrup to give a presentation to Council.

Councillor's Reports

Moved by Deputy Mayor Keith West and seconded by Councillor Dan Frenette to accept the Mayor's Report (see attached). **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the Public Works Report (see attached). **Motion carried.**

Deputy Mayor Keith West reported to Council that the new pump for Elliott Brook was installed January 30 and is working well.

Deputy Mayor Keith West attended all Special Meetings as well as attended the lift luncheon at the Chipman Youth Centre. RBC Community Foundation presented a cheque to the CFAS leadership class. Many thanks to Emily Shapiro, Faith Kennedy, Steve Hachey and the students at CFAS for submitting a great proposal that resulted in \$12,500 for the leadership class to go towards events for the youth.

Current sewer collected \$48,711.85. Arrears collected \$5015.68 in January 2020.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to accept his verbal report. **Motion carried.**

Councillor Lindsey Fraser reported that they had their 1st planning meeting last month for Summer Festival 2020. Next meeting will be February 27 at 5:00 pm at the Village Office. Everyone welcome.

Councillor Fraser extended congratulations to Mrs. Susan Weaver, a grade 4 teacher from CES that kept her promise to collect a million bread tags in a student's memory.

Councillor Fraser congratulated CFAS leadership class on their success on their first laser tag event. Approximately 60 students were in attendance.

Animal Report

0 animal complaints for January 2020.

Moved by Councillor Lindsey Fraser and seconded by Deputy Mayor Keith West to accept her reports (see attached). **Motion carried.**

Councillor Dan Frenette reported that he is very frustrated with the lack of communication and Village presence from the RCMP.

Councillor Frenette reported that the Arena is running well.

Moved by Councillor Dan Frenette and seconded by Deputy Mayor Keith West to accept his verbal report. **Motion carried.**

Councillor Shaun Ward reported 3 fire calls for January.

Councillor Ward reported that the heat pumps have been installed at the Heritage Centre.

Ladies night will be held on May 7 at the Chipman Youth Centre.

Councillor Shaun Ward attended all meetings.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette to accept his reports (see attached). **Motion carried.**

The Clerk reported to Council that the Auditors will be here on February 4-6, 2020 to complete the 2019 Village Audit.

Moved by Councillor Dan Frenette and seconded by Councillor Shaun Ward to accept the Clerk's report (see attached). **Motion carried.**

New Business

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to transfer \$11,953.57 from General Operating to Sewer Operating Account. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward to transfer \$82,566.43 from General Operating Account to the Treatment Plant Project Line of Credit. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to transfer \$40,000 from Sewer Operating Account to Sewer Capital Reserve Account. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to transfer \$3500 from Sewer Operating Account to the Retirement/Sick Leave Allowance Account. **Motion carried.**

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward to accept the letter of offer from CIB to purchase weight room equipment in the amount of \$5000. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to accept the Mutual Aid Agreement between the Village of Chipman and the Fire Department. **Motion carried.**

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to have the Mayor prepare a letter to Mr. Jeff Carr, Minister of Environment and Local Government stating that the Chipman Treatment Plant Project is a perfect case study for the burden of red tape. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward that the following resolution be adopted:

Resolution on Establishing Flat Rate Sewer Charges

Resolved that pursuant to section 14 and 15 of By-law #10 as amended by By-law #13, and further amended by By-law #61 and By-law #79.

- i. The following flat rate sewer charges are established for the period January 1 - December 31, 2020 with the portion thereof applicable to the period January 1 - June 30, 2020 (here in after referred to as the "First Half Charge") indicated in brackets following the annual charge.

Use	Annual Charge	First Half Charge
1. Domestic Use Rate		
a. For each dwelling unit, dwelling house, apartment building or other building and for each mobile home	\$400.00	\$200.00
2. Commercial Use Rate		
a. Church	\$400.00	\$200.00
b. Laundromat for every 6 washers or part there of	\$400.00	\$200.00
c. Service Station	\$400.00	\$200.00
d. Restaurant other than canteen and food take out establishments	\$400.00	\$200.00

e. Canteen or food take out establishments	\$400.00	\$200.00
f. School for every 15 students, staff members and employees or fraction thereof	\$400.00	\$200.00
g. Medical clinic for every washroom	\$400.00	\$200.00
h. Senior Citizen Complex - per unit	\$400.00	\$200.00
i. Hotel - per room	\$400.00	\$200.00
j. Legion Hall or other place of assembly not otherwise provided for herein for each washroom	\$400.00	\$200.00
k. Retail, commercial and office premises for each 10 persons or fraction thereof normally occupying the premises	\$400.00	\$200.00
3. Industrial Park Use Rate		
Industrial, heavy manufacturing and transportation establishment for each 10 employees or fraction thereof	\$400.00	\$200.00

ii. The first half charge shall be due and payable on or before **June 30, 2020** and if the first half charge is paid in full on or before **February 7, 2020** a discount of 5% of the amount of such charges shall be allowed.

iii. The second half charge shall be due and payable on or before **December 31, 2020** and if the second half charge is paid in full on or before **August 9, 2020** a discount of 5% of the amount of such charges shall be allowed.

Motion carried.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward that the following resolution be adopted:

1. That the Mayor and the Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums not exceeding at any one time **\$131,540.00**, borrowing for the Utilities Account under Section 189(3) of the Municipalities Act to meet current expenditures of the Corporation for the year 2020.

2. That the Mayor and the Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such as the bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the bank at the time of each borrowing and at such time as the bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year that have not been repaid.

4. The Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the bank, with interest thereon, all of the monies hereafter collected or received from any other source.

Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that the following resolution be adopted:

Resolution of Council

1. That the Mayor and the Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia from time to time by way of a promissory note of a sum or sums not exceeding at one time **\$58,504.00**, borrowing for General Operating Account under Section 89(2) of the Municipalities Act to meet current expenditures of the Corporation for the year 2020.

2. That the Mayor and the Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such as the bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the bank at the time of each borrowing and at such time as the bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year that have not been repaid.

4. The Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the bank, with interest thereon, all of the monies hereafter collected or received from any other source.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that the following resolution be adopted:

Resolution of Council

1. That the Mayor and the Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (Corporation) from the Bank of Nova Scotia from time to time by way of a promissory note of sum or sums not exceeding at any one time **\$2,679,000.00** for the interim financing for construction of a new sewage plant under the Municipalities Act Section 89(2) to meet current expenditures of the Corporation for the year 2020.

2. That the Mayor and the Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such as the bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the bank at the time of each borrowing and at such time as the bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year that have not been repaid.

4. The Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the bank, with interest thereon, all of the monies hereafter collected or received from any other source.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West that the following resolution be adopted:

1. That the Mayor and the Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia from time to time by way of a promissory note of sum or sums not exceeding at any one time

\$893,000.00 for the interim financing for the construction of the new sewage plant under the Municipalities Act Section 89(2) to meet current expenditures of the Corporation for the year 2020.

2. That the Mayor and the Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such as the bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the bank at the time of each borrowing and at such time as the bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year that have not been repaid.

4. The Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the bank, with interest thereon, all of the monies hereafter collected or received from any other source.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West that the following resolution be adopted:

Resolution of Council

1. That the Mayor and the Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia from time to time by way of a promissory note of sum or sums not exceeding at any one time **\$10,000** for each Village Visa Card (2) under the Municipalities Act Section 89(2) to meet current expenditures of the Corporation for the year 2020.

2. That the Mayor and the Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such as the bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the bank at the time of each borrowing and at such time as the bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year

and also showing the total of any amounts borrowed in the current year that have not been repaid.

4. The Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the bank, with interest thereon, all of the monies hereafter collected or received from any other source.

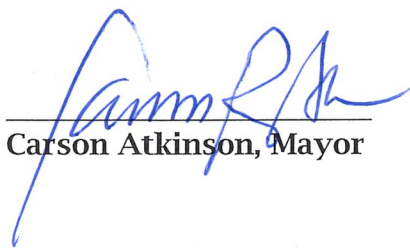
Motion carried.

Approval of Bills

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward that payment of Sewerage Fund bills in the amount of \$13,704.10 be approved. **Motion carried.**

Moved by Deputy Mayor Keith West and seconded by Councillor Lindsey Fraser that payment of General Fund bills in the amount of \$166,437.91 be approved. **Motion carried.**

Moved by Councillor Shaun Ward and seconded by Deputy Mayor Keith West to adjourn the meeting at 8:45 pm. **Motion carried.**



Carson Atkinson, Mayor



Michelle Dickinson, Clerk